

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

May 13, 2025

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized State agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
Long Beach High School Auditorium
Tuesday, May 13, 2025

AGENDA

REGULAR MEETING

7:00 PM

- I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President
- II. Report of the Superintendent of Schools
 - ***Student Showcase: Science Research***
 - ***Budget Hearing***
- III. Board of Education Comments
- IV. Student Organization Announcements
- V. Questions and Comments from the Public on Tonight's Agenda Only
- VI. Treasurer's Report for March 2025
- VII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Acceptance of Donation
 4. First Reading of Policy #3311 Notification of Disclosure of Employee Disciplinary Records
 5. Second Reading of Revised Policy #7350 Timeout and Physical Restraint
 6. First Reading of Revised Policy #1210 Board of Education Members: Nominations & Elections
 7. Approval of Sale of Obsolete School Buses
 8. Approval of Nassau BOCES Medical Assisting I & II Programs
 9. Approval of Participation in RIC ONE Risk Operations Center
 10. Acceptance of Recommendations of CPSE/CSE
 11. Payment of Legal Bills: Legal Services
 12. Approval of Use of Schools Applications
- VIII. Board of Education – Additional New/Old Business if any
- IX. Questions and Comments from the Public
- X. Announcements:
 1. Long Beach Classroom Teachers' Association
 2. Administrative, Supervisory and PPS Group
 3. LBSEA -Long Beach Schools Employees' Association – Group C
 4. Parent/Teacher Association
- XI. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

(a) Leaves of Absence

Name:	Krystal Ferraro
Assign./Loc.	Art Teacher/Long Beach Middle School
Effective Dates:	June 9, 2025 – June 27, 2025, on or about
Reason:	FMLA/Maternity
Name:	Stephanie Meyer
Assign./Loc.	Art Teacher/East School
Effective Dates:	April 22, 2025 – June 27, 2025 , on or about
Reason:	FMLA/Family Illness
Name:	Faith Ferrante Ramsey
Assign./Loc.	English Teacher/Middle School
Effective Dates:	April 30, 2025, Intermittent
Reason:	FMLA/Medical
Name:	Daniel Bailey
Assign./Loc.	Phys Ed Teacher/West School
Effective Dates:	September 8, 2025 – October 15, 2025 , on or about
Reason:	FMLA/Paternity
Name:	Michael Santoro
Assign./Loc.	Technology Teacher/LBMS
Effective Dates:	May 2, 2025 – June 30, 2025, on or about
Reason:	FMLA/Family Illness
Name:	Pamela Bankey
Assign./Loc.	Science Teacher/LBHS
Effective Dates:	May 12, 2025 -June 30, 2025, on or about
Reason:	FMLA/Family Illness
Name:	Colleen Iobaoni
Assign./Loc.	AIS Reading Teacher/West School
New Effective Dates:	September 1, 2026 – June 30, 2026, or earlier
Reason:	FMLA/Maternity
Name:	Kylee Nicholls
Assign./Loc.	STEM Teacher/Lido School
New Effective Dates:	June 7, 2025 – June 27, 2025, on or about
Reason:	FMLA/Maternity

I. CERTIFICATED PERSONNEL

Leaves of Absence (cont'd)

Name: Lauren Muscarella
Assign./Loc. Elementary Teacher/Lindell School
New Effective Dates: May 24, 2025-June 30, 2025, on or about
Reason: FMLA/Maternity

(b) Amended Appointment: Regular Substitute Special Education Teacher

Name: Maeve Lawe
Assign./Loc. Regular Substitute Special Education Teacher
Certification: Professional Stud. W/Disabilities, Grades 1-6
Professional Childhood Education, Grades 1-6
Effective Dates: April 28, 2025-June 30, 2025/Lindell
Original Effective Dates: November 19, 2024-April, 25, 2025/LBMS
Tenure Area: Special Education
Salary Classification: MA/Step 2 (\$76,043 per annum) prorated
Reason: To fill a leave

(c) Amended Appointment: The following Short Term Substitute Teachers are recommended for approval for the dates below. \$245.84 per day

Samuel Fiallos **Effective Dates:** December 16, 2024 – June 16, 2025
Original Dates: December 16, 2024 – May 16, 2025

(d) Appointment: Supervisor for the ENL Summer Program-July 1, 2025-July 25, 2025 rate of pay-\$4,596 stipend-Title III Grant Funded.

Priscilla Edwards

(e) The following Short term per diem Substitute Teacher is recommended for approval for the dates below. \$245.84 per day

<u>Name</u>	<u>Dates</u>
Aydin Kessler	April 24, 2025-June 27, 2025

(f) The following Per Diem Substitute Teachers are recommended for approval for the 2024-2025 school year. \$150 per day

NAME	CERTIFICATION
Jim Fiola	Permanent Math Grades 7-12
Abigail Mongello	Visual Arts in process

(g) Appointment: Club Advisors for the East School Morning Prodigy Jam Sessions-Rate of Pay \$60.86 per hour, 9 sessions.

Edward Courtney
Mayela Molina

- (h) **Resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an extension of the probationary period for Kristin Hyman to October 12, 2026.

I. NON-CERTIFICATED PERSONNEL

(a) Resignation for the Purposes of Retirement

Name: Genoveva Franco
Assign./Loc: Part Time Lunch Aide/West School
Effective Date: June 26, 2025 close of day

(b) Resignation

Name: Elissa Michaels
Assign./Loc: Part Time Teacher Aide/ Lido Elementary School
Effective Date: April 22, 2025 close of day

Name: Denise Doall
Assign./Loc: Personnel Clerk/ Human Resources
Effective Date: April 25, 2025, close of day

Name: Catherine Shubert
Assign./Loc: Part Time Teacher Aide/LBHS
Effective Date: April 30, 2025 close of day

Name: Maria Walsh
Assign./Loc: Part Time Lunch Aide/East School
Effective Date: May 2, 2025, close of day

Name: Brianna Cantore
Assign./Loc: Part Time Teacher Aide/Lido Elementary School
Effective Date: May 16, 2025, close of day

Name: Kimberly Innella
Assign./Loc: Part Time Teacher Aide/LBHS
Effective Date: May 16, 2025 close of day

(c) Termination

Name: Sara Koslowski
Assign./Loc: Part Time Lunch Aide/East School
Effective Date: May 2, 2025, close of day

(d) Leaves of Absence

Name: Sarah Romig
Assign./Loc: Part Time Teacher Aide/Lindell School
Effective Dates: May 7, 2025 – May 28, 2025, on or about
Reason: Medical

I. NON-CERTIFICATED PERSONNEL

Leaves of Absence (cont'd)

Name: Linda McCormack
Assign./Loc. Bus Driver/Transportation Department
Effective Dates: April 21, 2025-June 30, 2025, on or about
Reason: FMLA/Medical

Name: Lea Durso
Assign./Loc. Teacher Aide/Lido School
Effective Dates: April 21, 2025-June 30, 2025, on or about
Reason: FMLA

(e) Appointment: Provisional Data Specialist

Name: Danielle DeStefano
Assign./Loc. Provisional Data Specialist (10 months)/LBMS
Effective Date: April 22, 2025
Salary Classification: \$35,226 per annum, prorated
Grade/Step: Grade II/Step 6
Reason: To fill a vacancy
Note: Taking a leave from a Teacher Assistant position

(f) Appointment: Provisional Personnel Clerk

Name: Ceili Heffernan
Assign. /Loc.: Provisional Personnel Clerk/Human Resources
Start Date: June 9, 2025
Salary Classification: \$43,988 per annum, prorated
Step: Grade IV/Step 5
Reason: To fill a vacancy

(g) Appointment Part Time Teacher Aide 17.5 hours per week for School Year 2024-2025 (or earlier at the district's discretion). Rate according to contract.

Name	Step	Rate	Location	Start Date
Nora Smith	1	\$17.84	West	4/28/25
Katie Deely	1	\$17.84	Lido	5/19/25
Kristin Mahon	1	\$17.84	LBHS	5/5/25
Savanna Valentin	1	\$17.84	West	5/14/2025
Derek Ramos	1	\$17.84	Lido	5/19/2025
Raymond Adams	1	\$17.84	Lido	5/14/2025
Morgan McCaffrey	1	\$17.84	Lido	5/14/2025

- (h) **Appointment: Extended School Year Program Summer 2025 -Nurses-Rate of Pay: \$48.07 per hour**

Name

Laura Scheurer – Substitute Nurse

- (i) **Appointment: Translators for the 2024/2025 school year-Rate of Pay \$25.00 per hour as needed**

Name

Yuni Mejia
Flor West

- (j) **The following Substitute Teacher Aide is recommended for approval for the 2024-2025 school year.**

Elissa Michaels

- (k) **Completion of Probationary Appointments**

The staff members listed below have completed their probationary appointments and have received a satisfactory evaluation and are hereby recommended for permanent appointment.

Name:	Yaneva Macedo
Assign./Loc.:	Assistant Dispatcher/Transportation
Effective Date:	April 21, 2025

3. ACCEPTANCE OF DONATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation of \$10,000 from the High School Hockey League of Nassau for the High School Hockey Team.

4. FIRST READING OF POLICY #3311 NOTIFICATION OF DISCLOSURE OF EMPLOYEE DISCIPLINARY RECORDS

5. SECOND READING OF REVISED POLICY #7350 TIMEOUT AND PHYSICAL RESTRAINT

6. FIRST READING OF REVISED POLICY #1210 BOARD OF EDUCATION MEMBERS: NOMINATIONS AND ELECTIONS

7. APPROVAL OF SALE OF OBSOLETE SCHOOL BUSES

WHEREAS, District Policy #5250 authorizes the sale of school property when such property is determined to be obsolete, surplus, or unusable; and

WHEREAS, A. Auto Scrap Metal & Recycling has submitted the highest offer to purchase certain obsolete property as more fully set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Long Beach CSD hereby approves the sale of the following obsolete equipment to A. Auto Scrap Metal & Recycling at the following prices:

Bus # 270 2005 Thomas Bus CNG VIN# 1T7YR4F2051147478	\$1,850
Bus # 272 2005 Thomas Bus CNG VIN# 1T7YR4F2951147480	\$1,850
Bus # 281 2005 Thomas Bus CNG VIN# 1T7YR4F2551147489	\$1,850
Bus # 303 2009 Thomas Bus CNG VIN# 1T7YL4F2X91107108	\$1,850
Van #51 2008 GMC Savana Passenger Van VIN# 1GDJG31K581106317	\$1,000
Unit 6 2011 Ford Escape VIN# 1FMCU9DG7BKA75732 -	\$450
Total	\$8,850

8. APPROVAL OF NASSAU BOCES MEDICAL ASSISTING I & II PROGRAMS

BE IT RESOLVED, that the Board of Education of the Long Beach School District hereby approves the agreement with Nassau BOCES for the operation of a Joseph M. Barry Career and Technical Education Center program ("Barry Tech"), Medical Assisting ("Program"), in its NIKE Center through the Department of Regional Schools and Instructional Programs, for the period September 1, 2025 to June 30, 2026, at the applicable rates and fees as set forth therein; and hereby authorizes the Superintendent to execute said agreement on behalf of the Board.

9. APPROVAL OF PARTICIPATION IN RIC ONE RISK OPERATIONS CENTER

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Long Beach School District through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Long Beach School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Long Beach School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

10. ACCEPTANCE OF RECOMMENDATIONS FROM THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND COMMITTEE ON SPECIAL EDUCATION

11. PAYMENT OF LEGAL BILLS: LEGAL SERVICES

A) VOLZ & VIGLIOTTA, PLLC

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$5,000.00 to Volz & Vigliotta for the monthly retainer for general counsel legal services for the period of May 1, 2025 through May 31, 2025; \$3,583.33 for the monthly retainer for labor counsel legal services for the period May 1, 2025 through May 31, 2025; and \$1,600 for general counsel legal services for the period of March 10, 2025 through March 31, 2025.

12. APPROVAL OF USE OF SCHOOLS APPLICATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools as attached, not to conflict with District events. However, please note that events may have to be modified and/or rescheduled based on building schedule.

APPLICATIONS FOR USE OF SCHOOLS

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Dates Requested</u>
Long Island Swimming	Practice	Long Beach High School Pool	Monday – Thursday May 1, 2025-June 26, 2025 6:00 pm – 8:00 pm Saturday June 28, 2005 8:30 am – 11:00 am
Island Beach Girl Scouts	Troop Meeting	Lido Elementary Library	Wednesday June 25, 2025 5:00 pm – 6:30 pm
Camp Invention	Camp	Lido Elementary Classrooms and Cafeteria	Monday -Friday July 7, 2025 – July 18, 2025 8:45 am – 3:15 pm
Gummy LLC	Superlative Day Film Shoot	Lido Elementary Gym	Thursday and Friday July 10, 2025 & July 11, 2025 8:00 am – 8:00 pm
Freeport Public Schools	Varsity football vs. Port Washington	Long Beach Middle School Boys locker room, Gym, Small cafeteria, Veterans Field, Veterans Field bleachers	Saturday September 20, 2025 1:00 pm – 6:30 pm
Freeport Public Schools	Varsity football vs. Herricks	Long Beach Middle School Boys locker room, Gym, Small cafeteria, Veterans Field, Veterans Field bleachers	Saturday October 11, 2025 1:00 pm – 6:30 pm
Island Beach Girl Scouts	Girl Scout Leader Daughter	Long Beach High School Cafeteria	Thursday June 26, 2025 6:00 pm – 8:00 pm
Circulo de la Hispanidad	Awards Night	Long Beach High School Cafeteria, Auditorium and Classrooms 257, 259 and 268	Friday June 20, 2025 5:00 pm – 9:00 pm

SUBJECT: NOTIFICATION OF DISCLOSURE OF EMPLOYEE DISCIPLINARY RECORDS**Overview**

In accordance with New York State Public Officers Law, this policy establishes a process to notify District employees when the District is responding to a request for their disciplinary records.

Scope

This policy applies to all current and former employees of the District whose disciplinary records may be subject to public disclosure under the Freedom of Information Law (FOIL).

What Constitutes an Employee Disciplinary Record

For purposes of this policy, disciplinary records are any record created in furtherance of a disciplinary proceeding, including, but not limited to:

- a) The complaints, allegations, and charges against an employee;
- b) The name of the employee complained of or charged;
- c) The transcript of any disciplinary trial or hearing, including any exhibits introduced at such trial or hearing;
- d) The disposition of any disciplinary proceeding; and
- e) The final written opinion or memorandum supporting the disposition and discipline imposed including the District's complete factual findings and its analysis of the conduct and appropriate discipline of the covered employee.

Notification Upon Release of Disciplinary Records

When the District releases an employee's disciplinary records in response to a FOIL request, it will promptly provide written notification to the affected employee, unless the request is from the employee for their own records.

For current employees, this notification will be sent to the employee's work email address or, if unavailable, their home address on file with human resources.

For former employees, this notification will be sent to the employee's last known home address on file with human resources. The District will make every reasonable effort to notify former employees, and will document the steps taken to do so.

(Continued)

**SUBJECT: NOTIFICATION OF DISCLOSURE OF EMPLOYEE DISCIPLINARY
RECORDS (Cont'd.)**Content of Notification

The notification will include a brief description of the released records. This notification is for informational purposes only and does not require employee consent. Its purpose is to ensure employees are aware of the disclosure.

Public Officers Law Section 87

NOTE: Refer also to Policy #3310 -- [Public Access to Records](#)

First Reading: May 13, 2025

Adoption Date

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT**Overview**

The District prohibits the use of corporal punishment, aversive interventions, and seclusion. The District authorizes the limited use of timeout and physical restraint in schools to address student behaviors subject to conditions in law, regulation, and this policy.

Definitions

For purposes of this policy, the following definitions apply:

- a) "Aversive intervention" means an intervention that is intended to induce pain or discomfort for the purpose of eliminating or reducing student behavior, including interventions such as:
 - 1. Contingent application of noxious, painful, intrusive stimuli or activities;
 - 2. Strangling, shoving, deep muscle squeezes, or other similar stimuli;
 - 3. Any form of noxious, painful, or intrusive spray, inhalant, or tastes;
 - 4. Contingent food programs that include the denial or delay of the provision of meals or intentionally altering staple food or drink in order to make it distasteful;
 - 5. Movement limitation used as a punishment, including, but not limited to, helmets and mechanical restraints; or
 - 6. Other stimuli or actions similar to the interventions described in this definition.

Aversive intervention does not include interventions such as: voice control, limited to loud, firm commands; time-limited ignoring of a specific behavior; token fines as part of a token economy system; brief physical prompts to interrupt or prevent a specific behavior; interventions medically necessary for the treatment or protection of the student; or other similar interventions.

- b) "Corporal punishment" means any act of physical force upon a student for the purpose of punishing that student. The term does not include the use of physical restraints to protect the student, another student, teacher, or any other person from physical injury when alternative procedures and methods not involving the use physical restraint cannot reasonably be employed to achieve these purposes.
- c) "De-escalation" means the use of a behavior management technique that helps a student increase control over their emotions and behavior and results in a reduction of a present or potential level of danger to the student or others.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

- d) "Mechanical restraint" means the use of any device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include devices implemented by trained school personnel, or utilized by a student, that have been prescribed by an appropriate medical or related services professional and are used for the specific and approved purposes for which such devices were designed, such as:
 - 1. Adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports;
 - 2. Vehicle safety restraints when used as intended during the transport of a student in a moving vehicle;
 - 3. Restraints for medical immobilization; or
 - 4. Orthopedically prescribed devices that permit a student to participate in activities without risk of harm.
- e) "Multi-tiered system of supports" means a proactive and preventative framework that utilizes data to inform instruction and the allocation of services to maximize achievement for all students and support students' social, emotional, and behavioral needs from a culturally responsive and strength-based perspective.
- f) "Physical escort" means a temporary touching or holding of the hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location.
- g) "Physical restraint" means a personal restriction that immobilizes or reduces the ability of a student to move their arms, legs, body, or head freely. Physical restraint does not include a physical escort or brief physical contact and/or redirection to promote student safety, calm or comfort a student, prompt or guide a student when teaching a skill or assisting a student in completing a task, or for other similar purposes.
- h) "Prone restraint" means physical or mechanical restraint while the student is in the face down position.
- i) "Seclusion" means the involuntary confinement of a student alone in a room or space that they are physically prevented from leaving or they may perceive that they cannot leave at will. Seclusion does not include timeout.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

- j) "Timeout" means a behavior management technique that involves the monitored separation of a student in a non-locked setting and is implemented for the purpose of de-escalating, regaining control, and preparing the student to meet expectations to return to their education program. Timeout does not include:
1. A student-initiated or student-requested break to utilize coping skills, sensory input, or self-regulation strategies;
 2. Use of a room or space containing coping tools or activities to assist a student to calm and self-regulate, or the use of such intervention strategies consistent with a student with a disability's behavioral intervention plan;
 3. A teacher removal, in-school suspension, or any other appropriate disciplinary action.

Prohibition of the Use of Corporal Punishment, Aversive Interventions, and Seclusion

No teacher, administrator, officer, employee, or agent of the District will use the following against a student:

- a) Corporal punishment;
- b) Aversive interventions; or
- c) Seclusion.

Agent includes, but is not limited to, school resource officers, except when a student is under arrest and handcuffs are necessary for the safety of the student and others.

Authorized Limited Use of Timeout and Physical Restraint

Positive, proactive, evidence-based, and research-based strategies through a multi-tiered system of supports will be used to reduce the occurrence of challenging behaviors, eliminate the need for the use of timeout and physical restraint, and improve school climate and the safety of all students.

Timeout and physical restraint may be used only when:

- a) Other less restrictive and intrusive interventions and de-escalation techniques would not prevent imminent danger of serious physical harm to the student or others;
- b) There is no known medical contraindication to its use on the student; and
- c) Staff using the interventions have been trained in its safe and appropriate application.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

Timeout and physical restraints will not be used as discipline or punishment, retaliation, or as a substitute for positive, proactive intervention strategies that are designed to change, replace, modify, or eliminate a targeted behavior.

Timeout

The following rules apply to the use of timeout in the District:

- a) Timeout will only be used in the following situations:
 - 1. A situation that poses an immediate concern for the physical safety of the student or others; or
 - 2. In conjunction with a behavioral intervention plan that is designed to teach and reinforce alternative appropriate behaviors.
- b) A room or physical space used for timeout may be located either within or outside of a classroom. The room or physical space will:
 - 1. Be unlocked, and any door must be able to be opened from the inside. The use of locked rooms or physical spaces is prohibited.
 - 2. Provide a means for continuous visual and auditory monitoring of the student. The use of a room where the student cannot be continuously observed and supervised is prohibited.
 - 3. Be of adequate width, length, and height to allow the student to move about and recline comfortably.
 - 4. Be clean and free of objects and fixtures that could be potentially dangerous to a student.
 - 5. Meet all local fire and safety codes.
 - 6. Have wall and floor coverings that, to the extent practicable, are designed to prevent injury to the student.
 - 7. Have adequate lighting and ventilation.
 - 8. Have a temperature that is within the normal comfort range and consistent with the rest of the building.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

- c) When a student is in a timeout room or space, staff will continuously monitor the student.
- d) Any staff functioning as timeout monitors will be trained in accordance with law and regulation.
- e) Staff will return the student to their educational program as soon as the student has safely deescalated, regained control, and is prepared to meet expectations.

Factors which may precipitate the use of timeout include:

- a) Factors that may lead up to a student requiring the use of time out will depend on the particular student. Generally, this includes when a student needs to deescalate, regain control and prepare to meet expectations to return to his or her educational program. A student may be unable to control his/her actions, overwhelmed, overstimulated, exhibiting violent actions or posing a danger to self or others

The use of timeout will adhere to the following developmentally appropriate time limitations:

- a) A student should remain in the designated time-out setting only for the time necessary for the student to compose himself/herself sufficiently to return to the classroom with minimal risk that the behavior will quickly reoccur, in the opinion of school staff monitoring the intervention. This is based on individual needs and a student's Behavior Intervention Plan, if appropriate.
- b) School staff shall not keep a student in the designated time-out setting for more than 15 minutes. If the student continues to present dangerous behaviors after this period of time, the placement in that setting may be continued only with authorization of the building Principal or member of the building Crisis Team. In that event, the student's parent/guardian should also be called for the purpose of discussing next steps, which may include taking the student home for the remainder of that school day.
- c) If at any point during the student's stay in the designated time-out setting, the building Principal or his/her designee believes that the student cannot be maintained safely even in that setting, the building Principal/Crisis Team member shall call the student's parent/guardian to discuss next steps.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

The following additional rules apply to the use of timeout in conjunction with a behavioral intervention plan:

- a) The District will ensure that timeout is used consistent with the rules for the use of timeout listed above.
- b) The student's individualized education program (IEP) will specify when a behavioral intervention plan includes the use of timeout, including the maximum amount of time a student will need to be in timeout as a behavioral consequence as determined on an individual basis in consideration of the student's age and individual needs.
- c) Prior to the initiation of a behavioral intervention plan that will incorporate the use of timeout, the District will inform the student's parents or persons in parental relation and give them the opportunity to see the room or physical space that will be used.
- d) Prior to the initiation of a behavioral intervention plan that will incorporate the use of timeout, the District will give the student's parents or persons in parental relation a copy of this policy.

Physical Restraint

Physical restraint will only be used in a situation in which immediate intervention involving the use of reasonable physical force is necessary to prevent imminent danger of serious physical harm to the student or others.

The following rules apply to the use of physical restraint in the District:

- a) The type of physical restraint used will be the least restrictive technique necessary and be discontinued as soon as the imminent danger of serious physical harm has resolved.
- b) Physical restraint will never be used in a manner that restricts the student's ability to breathe or communicate or harms the student.
- c) The use of prone restraint is prohibited.
- d) Physical restraint will not be used as a planned intervention on a student's individualized education program, Section 504 accommodation plan, behavioral intervention plan, or other plan developed for a student by the District.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

- e) Physical restraint will not be used to prevent property damage except in situations where there is imminent danger of serious physical harm to the student or others and the student has not responded to positive, proactive intervention strategies.
- f) Physical restraints will be administered only by staff who have received the legally required training.
- g) Following a physical restraint, if an injury has been sustained or believed to have been sustained, the school nurse or other medical personnel (i.e., physician, physician assistant, or a nurse practitioner) will evaluate the student to determine and document if any injuries were sustained during the incident.

Factors which may precipitate the use of physical restraint include:

- a) Physical restraint may be used during elopement or in a situation in which immediate intervention involving the use of reasonable physical force is necessary to prevent imminent danger of serious physical harm to the student or others and the student has not responded to positive, proactive intervention strategies.

The use of physical restraint will adhere to the following developmentally appropriate time limitations:

- a) Based on the individual needs and situation, no more than **15** minutes. If, after fifteen minutes the use of physical restraints is still necessary, the parent and/or emergency personnel will be called.

A student's IEP shall specify when a behavior Intervention Plan includes the use of timeout for a student with a disability, including the maximum amount of time a student will need to be in timeout as a behavioral intervention as determined on an individual basis in consideration of the student's age and individual needs.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)**Notification Following the Use of Timeout, Physical Restraint, and/or Mechanical Restraint**

Parent(s) or person(s) in parental relation to the student will be notified on the same day when timeout, physical restraint, and/or mechanical restraint is used, including timeout used in conjunction with a student's behavioral intervention plan. When the student's parent or person in parental relation cannot be contacted, after reasonable attempts are made, the building principal or administrator will record the attempts. For students with disabilities, the building principal or administrator will report the attempts to the student's committee on preschool special education or committee on special education. The notification will offer the parent or person in parental relation the opportunity to meet regarding the incident.

Additionally, the District will provide the parent or person in parental relation with:

- a) A copy of this policy; and
- b) A copy of the documentation of the incident within three school days of the use of timeout and/or physical restraint.

Debriefing

As soon as practicable, after every incident in which timeout and/or a physical restraint is used on a student, a building administrator or designee will:

- a) Meet with the staff who participated in the use of timeout and/or physical restraint to discuss:
 - 1. The circumstances leading to the use of timeout and/or physical restraint;
 - 2. The positive, proactive intervention strategies that were utilized prior to the use of timeout and/or physical restraint; and
 - 3. Planning for the prevention and reduction of the future need for timeout and/or physical restraint with the student including, if applicable, whether a referral should be made for special education programs and/or other support services or, for a student with a disability, whether a referral for review of the student's individualized education program and/or behavioral intervention plan is needed; and
- b) Direct a school staff member to debrief the incident with the student in a manner appropriate to the student's age and developmental ability and to discuss the behavior(s), if any, that precipitated the use of timeout and/or physical restraint.

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)**Training**

All staff will receive annual training on the District's policies and procedures related to the use of timeout and physical restraint; evidence-based positive, proactive strategies; crisis intervention and prevention procedures and de-escalation techniques. Additionally, any staff who may be called upon to implement timeout or physical restraint, will receive annual, evidence-based training in safe and effective developmentally appropriate timeout and physical restraint procedures.

Notification

This policy will be made publicly available for review at the District's administrative offices and each school building. It will also be posted on the District's website.

Reporting

The District will submit an annual report on the use of physical restraint and timeout and substantiated and unsubstantiated allegations of use of corporal punishment, mechanical restraint, and other aversive interventions, prone physical restraint, and seclusion to the New York State Education Department, on a form and at a time prescribed by the Commissioner of Education in accordance with law and regulation. Additionally, the District will report this data for students for whom they are the district of residence and who are otherwise not reported.

Recordkeeping

The District will maintain documentation on the use of timeout and/or physical restraint, including timeout used in conjunction with a student's behavioral intervention plan, for each student. This documentation will include:

- a) The name and date of birth of the student;
- b) The setting and location of the incident;
- c) The name of the staff who participated in the implementation, monitoring, and supervision of the use of timeout and/or physical restraint and any other persons involved;
- d) A description of the incident including duration, and, for physical restraint, the type of restraint used;
- e) Whether the student has an individualized education program, Section 504 accommodation plan, behavioral intervention plan, or other plan developed for the student by the District;

(Continued)

Students

SUBJECT: TIMEOUT AND PHYSICAL RESTRAINT (Cont'd.)

- f) A list of all positive, proactive intervention strategies utilized prior to the use of timeout and/or physical restraint and, for students with disabilities, whether those strategies were consistent with a student's behavioral intervention plan, if applicable;
- g) The details of any injuries sustained by the student or staff during the incident and whether the student was evaluated by the school nurse or other medical personnel;
- h) The date and method of notification to the parent or person in parental relation and whether a meeting was held; and
- i) The date of the debriefing held.

Documentation of the incident will be reviewed by supervisory personnel and, as necessary, the school nurse or other medical personnel.

Documentation of each incident will be maintained by the school and made available for review by the New York State Education Department upon request.

A record should be created for each instance of physical restraint or timeout, and for allegations concerning prohibited intervention types. Multiple event records during a day for a student would be created only:

- a) If a new situation occurs involving the student after the prior event had de-escalated and student had returned to the learning environment; or
- b) When a new restraint or intervention response type is employed during the event. For example, during an event, a staff person employed a physical restraint on a student, and the situation escalated to the point where a timeout was used. The addition of the timeout would constitute an additional event record beginning with that application.

The District will use this data collection to monitor patterns of use of timeout and physical restraint.

Review

The building administrator or designee will regularly review documentation on the use of timeout and physical restraint to ensure compliance with the District's policy and procedures. When there are multiple incidents within the same classroom or involving the same staff, the building administrator or designee shall take appropriate steps to address the frequency and pattern of use of timeout or physical restraint.

8 NYCRR Sections 19.5, 100.2(1)(3), and 200.22

First Reading: January 14, 2025

Second Reading: May 13, 2025

By-Laws

SUBJECT: BOARD OF EDUCATION MEMBERS: NOMINATION AND ELECTION

- a) Candidates for the office of member of the Board of Education shall be nominated by a petition directed to the Clerk of the School District which is signed by at least one hundred (100) qualified voters of the District. Petitions must state the residence of each signer, the name and residence of each candidate.
- b) The notice of the Annual District meeting must state that petitions nominating candidates for the Board of Education must be filed with the Clerk of the District no later than twenty (20) days before the Annual or Special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.
- c) Voting will be by machine, and provision shall be made for the election by "write-in-vote" of any candidate not previously nominated. The position of candidates on ballots shall be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- d) The hours of voting shall be as indicated by Board resolution.
- e) The candidates receiving the largest number of votes shall be declared elected in accordance with Education Law.
- f) At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election for each voting machine, and set their salary.
- g) The District Clerk shall oversee the election. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- h) Only qualified voters as determined by Education Law Section 2012 may vote at any District meeting or election.
- i) No electioneering will be allowed within one hundred (100) feet of the polling place.
- j) When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his/her term of office immediately upon election and the taking and filing of the oath of office.
- k) If a Board member cannot, for any reason, serve through the end of his/her term, the School Board may fill a vacancy by appointment, with the appointee serving until the next regular election. Temporary appointments of Board members to fill vacant seats will follow the same regulations for qualifications as delineated by NYS law, and the New York State School Boards Association.

I) Ex Officio Student Board Members

The Board will have at least one ex officio student Board member. Ex officio student Board members will be entitled to sit with Board members at all public meetings and hearings of the Board and may participate in other Board activities and responsibilities at the discretion of the Board. However, ex officio student Board members will:

- a) Not be allowed to vote;
- b) Not be allowed to attend executive sessions or any other meetings or hearings not open to the public; and
- c) Not be entitled to receive compensation of any form for participating at Board meetings.

Ex officio student Board members will serve on the Board for a term of one year, commencing July 1 and ending June 30.

Selecting Ex Officio Student Board Members

To be designated as an ex officio student Board member the student must have attended a District high school for at least one year prior to selection.

The ex officio student members of the Board will be selected by the high school principal.

Education Law Sections 1702, 1703, 1804, 1901, 1950, 2004, 2012, 2018, 2025, 2029, 2031 -a, 2031, 2032, 2034, 2105(14), 2121, 2502, 2602, 2608(1), and 2610

First Reading: March 9, 2010

Second Reading: March 23, 2010

Adopted: May 11, 2010

Revised and Adopted: June 10, 2025

2025-26 Adopted Budget and Revenue Projection

Budget Hearing
Tuesday, May 13, 2025

Proposed School District Budget

2025-26 Adopted Budget	2024-25 Approved Budget	\$ Variance	% Variance
\$158,545,333	\$155,946,049	\$2,599,284	1.67%

2025-26 Final Draft Budget Summary

(by object)

Description	2025 - 2026 Final Draft Budget	2024 - 2025 Adopted Budget	\$ Change	% Change
Employee Compensation	\$80,064,650	\$77,791,931	\$2,272,719	2.92%
Equipment	133,926	166,426	(32,500)	-19.53%
Vendor Services	28,427,391	27,602,654	824,737	2.99%
Material & Supplies	2,591,078	2,577,044	14,034	0.54%
Debt Service Principal	8,760,736	8,579,969	180,767	2.11%
Debt Service Interest	408,035	636,652	(228,617)	-35.91%
Employee Benefits	37,015,916	37,171,373	(155,457)	-0.42%
Interfund Transfers	1,143,600	1,420,000	(276,400)	-19.46%
Total	\$158,545,333	\$155,946,049	\$2,599,284	1.67%

Budget Highlights

- The proposed employee compensation increase is based on current staff moving along the 2025-26 salary schedules, a few additional positions, some cost savings with retirements (some positions eliminated, some staff replaced at a lower cost)
 - The preliminary budget increase of 2.23% did not include any staff changes such as:
 - one in-house mechanic restored to LBMS / Lido Elementary School
 - 2.6_{FTE} decrease of general education program at LBMS
 - one additional AIS math teacher at Lido Elementary School
 - one additional WINGS teacher at Lindell Elementary School
 - one fewer section at East Elementary School based on small size of upcoming 5th grade
 - **one new staff member on special assignment in the new wellness center at LBHS**
 - 0.4_{FTE} increase of general education program and 1.0_{FTE} decrease of special education program at LBHS
 - **one social studies, business and workplace learning director restored**
 - occupational therapists, physical therapists and speech teachers included in the general fund budget (formerly grant funded)
 - more social work services included in the general fund budget than in the 611 grant
- The proposed equipment decrease is due to the elimination of the one-time use of funding in 2024-25 for dump truck beds

Budget Highlights

- The proposed vendor services increase is greater than the preliminary budget due to:
 - new Chromebooks, iPads, smartboards, desk tops computers and upgrade in infrastructure support
 - projected cost escalation in contract bus services
 - adjustment of 5% instead of 2% as a cost escalation factor to some BOCES line items (per BOCES)
 - funding for facilities repair and maintenance that reflects recent expenditures
 - increase cost of property and liability insurance premiums
- The proposed material and supplies increase is based on the additional flexible furniture and new wellness center furniture at LBHS as well as additional robotics supplies at LBMS offset by the per pupil supply reductions districtwide due to the enrollment decreases

Budget Highlights

- The proposed employee benefits decrease is based on:
 - New health insurance premium rates were relatively flat as of January 2025 so we are able to reduce that line item [A9060.801-00-0000] and offset the dental insurance increase as well as the Social Security, Medicare and workers' compensation cost increases
 - TRS employer contribution decrease offsets ERS employer contribution increase
 - Shift of some benefits costs to the 611 grant
- The proposed interfund transfers decrease is based on the reduction in the funding for new buses compared to 2024-25
 - Funding is available for four new large gasoline buses

2025-26 Revenue Projection

Revenue Categories	2025-26 Revenue Projection	2024-25 Revenue Projection	\$ Variance
State Aid	\$27,824,266	\$27,316,246	\$508,020
Other Revenue	\$13,144,049	\$13,717,432	(\$573,383)
LIPA PILOT	\$4,382,768	\$4,368,377	\$14,391
Tax Levy	\$111,698,471	\$109,080,538	\$2,617,933
Appropriated Fund Balance	\$1,495,779	\$1,463,456	\$32,323
Total	\$158,545,333	\$155,946,049	2,599,284

Note: 2025-26 tax levy increase of \$2,617,933 = 2.4% increase

Revenue Assumptions

- The current state aid projection for 2025-26 includes the 2% foundation aid increase of \$390K found in the adopted state budget as well as placeholders of \$312,000 for Public High Cost Excess Cost Aid and \$300,000 for additional building aid
- As mentioned in January, the 2024-25 estimate for Universal Pre-Kindergarten Aid should be approximately the same level as 2025-26 (depending on the final number of students in the program)
- The “Other Revenue” category is projected to decrease based on a projected reduction in tuition income (smaller number of incoming 9th grade students from Island Park than outgoing 12th grade students) and interest income (interest rates are expected to continue to decrease)
- The tax levy increase of 2.4% is well below the maximum permissible levy

10-Year Tax Levy Review

2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1.68%	1.99%	2.98%	1.92%	1.81%	0%	0%	1.5%	1.5%	2.4%

Notes:

1. Percentages represent the increases (or no increase for the two years with 0%) in the tax levy compared to the prior year
2. For the ten year period listed above, the year-to-year tax levy increase was within the maximum permissible tax levy increase pursuant to the tax cap formula and in most years the increase was significantly below the permissible tax levy increase

INSTRUCTIONS
Mark the oval to the left of the name of your choice.



To vote for a candidate whose name is not printed on the ballot, mark the oval to the left of the "write-in" and print the name clearly, staying within the box. Any mark or writing outside the spaces provided for voting may void the entire ballot. The number of choices is listed for each contest. Do not mark the ballot for more candidates than allowed. If you do, your vote in that contest will not count. If you make a mistake, or want to change your vote, ask a poll worker for a new ballot.

To vote on a question or proposition, mark the oval to the left of your choice. If you make a mistake, or want to change your vote, ask a poll worker for a new ballot.

INSTRUCCIONES
Marque el óvalo a la izquierda del nombre de su elección.



Para votar por un candidato cuyo nombre no está impreso en la papeleta, marque el óvalo a la izquierda del "write-in" y escriba el nombre claramente en la casilla. Cualquier otra marca o escritura fuera de los espacios proporcionados para votar, puede anular toda la papeleta. El número de opciones está listado para cada elección. No marque la papeleta para más candidatos de los permitidos, si lo hace, su voto en esa elección no será contado. Si comete un error o quiere cambiar su voto, pídale a un trabajador electoral una nueva papeleta.

Para votar sobre una pregunta o sobre una propuesta, marque el óvalo a la izquierda de su preferencia. Si comete un error o quiere cambiar su voto, pide una nueva papeleta al trabajador electoral.

Long Beach City School District
May 20, 2025
Official Ballot

Long Beach City School District
20 de mayo de 2025
Papeleta Oficial

Proposition 1 - School District Budget

To adopt the annual budget of the Long Beach City School District for the 2025-2026 school year, in the amount of \$158,545,333 and to authorize the requisite portion thereof to be raised by taxation upon the taxable property of the school district.

Proposición 1 - Presupuesto del Distrito Escolar

To adopt the annual budget of the Long Beach City School District for the 2025-2026 school year, in the amount of \$158,545,333 and to authorize the requisite portion thereof to be raised by taxation upon the taxable property of the school district.

☐ Yes / Si ☐ No / No

OFFICE	School Board Trustee Vote for one Three Year Term Term Starts 7/1/25		Consejo de Administración de la Escuela Vote por uno Término de Tres años Term Starts 7/1/25	
	<input type="radio"/>	<input type="radio"/>		
	Anne Conway	Candidate B		

Proposition 2 - Capital Reserve Fund Expenditure

"SHALL THE BOARD OF EDUCATION be authorized to appropriate and expend: a sum not to exceed \$2,877,971 representing monies from the 2018 Capital Improvement Fund for the following purposes: replace ceramic tile pool deck including mud setting bed, install new waterproofing membrane, reline entire pool shell with Murtha pool PVC liner system including new main drain and gutter's; replace pool bleachers, replace gym bleachers, as well as preliminary and other costs incidental thereto because the funds to be expended hereunder are from the referenced Capital Reserve Funds, approval of this proposition will not require a tax levy upon the real property of the district?"

Proposición 2 - Gastos del Fondo de Reserva de Capital

"SHALL THE BOARD OF EDUCATION be authorized to appropriate and expend: a sum not to exceed \$2,877,971 representing monies from the 2018 Capital Improvement Fund for the following purposes: replace ceramic tile pool deck including mud setting bed, install new waterproofing membrane, reline entire pool shell with Murtha pool PVC liner system including new main drain and gutter's; replace pool bleachers, replace gym bleachers, as well as preliminary and other costs incidental thereto because the funds to be expended hereunder are from the referenced Capital Reserve Funds, approval of this proposition will not require a tax levy upon the real property of the district?"

☐ Yes / Si ☐ No / No

WRITE-IN	<input type="radio"/>	<input type="radio"/>		<input type="radio"/>
OFFICE	Library Board Trustee Vote for one Five Year Term Term Starts 7/1/25		Administrador de la Junta de la Biblioteca Vote por uno Término de Cinco años Term Starts 7/1/25	
	<input type="radio"/>	<input type="radio"/>		
	Candidate A	Candidate B		
	<input type="radio"/>	<input type="radio"/>		
	Candidate C	Candidate D		

Proposition 3 - Long Beach Public Library Budget

RESOLVED, that the annual budget for the year 2025-2026 in the amount of \$4,101,936 proposed by the Board of Trustees of the Long Beach Public Library and a levy and collection of taxes therefore, be approved.

Proposición 3 - Transferencia al Fondo de Reserva de Capital

RESOLVED, that the annual budget for the year 2025-2026 in the amount of \$4,101,936 proposed by the Board of Trustees of the Long Beach Public Library and a levy and collection of taxes therefore, be approved.

☐ Yes / Si ☐ No / No

Important Upcoming Dates

- May 13th Budget Hearing
- May 20th Budget Vote & Trustee Election

Comments / Questions