

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

May 10, 2022

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Please be reminded that current CDC guidelines recommend social distancing of six feet between members not of the same household.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
Middle School Auditorium
Tuesday May 10, 2022**

AGENDA

REGULAR MEETING

7:00 PM

- I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President
- II. Report of the Superintendent of Schools
 - ***Student Showcase – Medical Assisting Program***
- III. BUDGET HEARING
- IV. Board of Education Comments
- V. Student Organization Announcements
- VI. Questions and Comments from the Public on Tonight’s Agenda Only
- VII. Treasurer’s Report and Extra Classroom Activity Funds for March 2022
- VIII. Approval of Minutes for Executive Session of April 12, 2022, Executive Session and Regular Meeting of April 26, 2022
- IX. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Approval of Settlement Agreement
 4. Approval of Agreement – Frantz Law Group
 5. Approval of Agreement – BOCES Chromebook Finance Project
 6. Award of Bid – Pump and Motor
 7. Acceptance of Donations
 8. Second Reading of Policy #7132 Education of Students in Temporary Housing
 9. Second Reading of Policy #8260 Title I Parent and Family Engagement
 10. Adoption of Policy #8330 Review of Curricula or Instructional Materials
 11. Payment of Legal Bills: Legal Services
 12. Acceptance of Recommendations of CPSE/CSE
 13. Approval of Use of Schools Applications
- X. Board of Education – Additional New/Old Business if any
- XI. Questions and Comments from the Public
- XII. Announcements:
 1. Long Beach Classroom Teachers’ Association
 2. Administrative, Supervisory and PPS Group
 3. LBSEA -Long Beach Schools Employees’ Association – Group C
 4. Parent/Teacher Association
- XIII. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

(a) Resignations

Name: Mary Elizabeth Uehlinger
Assign./Loc. Part Time Teacher Assistant/LBHS
Effective Date: April 29, 2022

Name: Alexandra Genovese
Assign./Loc. Elementary Teacher/Lindell School
Effective Date: June 30, 2022 close of day

(b) Leaves of Absence

Name: Lauren Miller
Assign./Loc. Special Education Teacher/Lido School
Effective Dates: May 31, 2022-December 12, 2022 (on or about)
Reason: Maternity/FMLA

Name: Jasmin Salazar
Assign./Loc. ENL Teacher/LBMS
Effective Dates: June 6, 2022-September 30, 2022 (on or about)
Reason: Maternity/FMLA

Name: Erin Veltre
Assign./Loc. Physical Education Teacher/Lido School
Effective Dates: June 21, 2022-June 30, 2022 (on or about)
Reason: Maternity/FMLA

Name: Coleen Iaboni
Assign./Loc. Reading Teacher/West School
Effective Dates: September 1, 2022-January 27, 2023
Reason: Maternity

Name: Alyssa Schramm
Assign./Loc. Science Teacher/LBHS
Effective Dates: September 1, 2022-June 30, 2023
Reason: Childcare

Name: Lakesha Wilson
Assign./Loc. Part Time Teacher Assistant/LBHS
Effective Dates: May 6, 2022-June 30, 2022
Reason: Personal

I. CERTIFICATED PERSONNEL

(b) Leaves of Absence continued:

Name: Faith Ferrante
Assign./Loc: English/School Media Specialist Teacher/LBMS
Effective Dates: April 28, 2022-June 30, 2022 (or earlier at the district's discretion)
Reason: Medical/FMLA

(c) Appointment: Probationary Reading Teachers

Name: Gabriella Febrizio
Assign./Loc: Probationary Reading Teacher/Lindell School
Certification: Initial Literacy B-6
Initial Literacy 5-12
Initial Childhood Education 1-6
Initial Students with Disabilities 1-6
Effective Date: August 31, 2022
End Date: August 30, 2025*
Tenure Date: August 31, 2025
Tenure Area: Reading
Salary Classification: MA/Step 2 (\$73,812 per annum)
Comment: *Credit for time served as a regular substitute
Reason: To fill a vacancy

Name: Kelly Mendoza
Assign./Loc: Probationary Reading Teacher/West School
Certification: Professional Literacy B-6
Professional Students with Disabilities 1-6
Professional Students with Disabilities B-2
Permanent Pre K-6
Initial School Building Leader
Effective Date: August 31, 2022
End Date: August 30, 2025*
Tenure Date: August 31, 2025
Tenure Area: Reading
Salary Classification: MA+40/Step 3 (\$82,034 per annum)
Comment: *Credit for time served as a regular substitute
Reason: To fill a vacancy

I. CERTIFICATED PERSONNEL

(d) Appointment: Probationary English as a New Language Teacher

Name: Priscilla Edwards
Assign./Loc: Probationary ENL Teacher/East School
Certification: Professional TESOL
Initial English 7-12
Initial School Building Leader
Effective Date: August 31, 2022
End Date: August 30, 2026
Tenure Date: August 31, 2026
Tenure Area: ENL
Salary Classification: MA+30/Step 2 (\$77,957 per annum)
Reason: To fill a vacancy

(e) Appointment: Probationary Special Education Teacher

Name: Amanda Betz
Assign./Loc: Probationary Special Education Teacher/Lindell School
Certification: Professional TESOL
Initial English 7-12
Initial School Building Leader
Effective Date: August 31, 2022
End Date: August 30, 2025
Tenure Date: August 31, 2025
Tenure Area: Education of Children with Handicapping Conditions-
General Special Education
Salary Classification: BA/Step 3 (\$69,561 per annum)
Comment: Credit for time served as a regular substitute
Reason: To meet a district need

(f) Appointment: Regular Substitute Music Teacher

Name: Alexandra Gruber
Assign./Loc: Regular Substitute Music Teacher/LBHS
Certification: Initial Music
Salary Classification: MA/Step 2 (\$73,812 per annum)
Effective Dates: September 1, 2022-June 30, 2023 (or earlier at the district's
discretion)
Tenure Area: Music
Reason: To fill a vacancy

**(g) Appointment: LBHS Academy-Rate of Pay \$77.53 per hour-May 23, 2022-June 30, 2022,
not to exceed 40 hours**

Christopher Brown-Physical Education

I. CERTIFICATED PERSONNEL

- (h) Appointment: Tutoring Sessions LBHS/LBMS 2021-2022 school year-rate of pay \$77.53 per hour-grant funded

Course	Teacher	Total Hours
Algebra I	Stephanie Bragino	10
Geometry	Stephanie Bragino	10
Algebra II	Lee Krinsky	10
	Michelle D'Andrea	
Living Environment	Meg Kalner	20
	Christina Bryan	
	Pamela Bankey	
	Meghan Grahlfs	
IB Biology	Robyn Tornabene	10
Earth Science	Maggie Todaro	10
Chemistry	Julie Hall	10
	Loren Wolfin	
English 11	Maria Hartmann	10
	Samantha Silverman	
Italian	Gina Scafidi	10
Global History II	Robin Gonzalez	10

- (i) The following person is recommended to be employed in the New York State Education Department's funded Adult Education Programs and TASC Program dependent upon funding, funding requirements, and satisfactory performance for the 2021--2022 school year.

CERTIFIED

Name	Pay code	Rate per hour	Max hours	Total
Cynthia Cajigas Fiumara	1-6	36.41	50	1,821

- (j) MEMORANDUM OF AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE ASPPG

BE IT RESOLVED, the Board of Education approves the Memorandum of Agreement between the negotiating representatives of the Long Beach Public Schools and the Administrative, Supervisory and Pupil Personnel Group, dated April 29, 2022.

- (k) **Recommend** that the Board of Education approves amendment to the contract for the Superintendent of Schools, Jennifer Gallagher, dated May 10, 2022, and authorizes the Board President to execute it.

II. NON CERTIFICATED PERSONNEL

(a) Termination

Name: James Whitten
Assign./Loc. Substitute Cleaner/Districtwide
Effective Date: April 13, 2022, close of day

(b) Rescission:

Name: Joanie Grosso
Assign./Loc. Part Time Teacher Aide/Lido School

(c) Leaves of Absence

Name: Danielle DeStefano
Assign./Loc. Part Time Teacher Aide/LBMS
Effective Dates: September 1, 2022-June 30, 2023
Reason: To take another job in the district

Name: Li-Ing Woo
Assign./Loc. Account Clerk/Business Office
Effective Dates: May 2, 2022-June 30, 2023
Reason: To take another job in the district

(d) Appointment: Provisional Payroll Clerk (12 months)

Name: Li-Ing Woo
Assign./Loc.: Provisional Payroll Clerk/Business Office
Effective Date: May 2, 2022
Salary Classification: \$63,600 per annum
Grade/Step: Grade V/Step 16
Reason: To fill a vacancy

(e) Appointment: Part Time Food Service Worker 17.5 hours per week

Name: Antonio Robleto
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: May 11, 2022
Grade/Step: Grade 1/Step 6
Salary Classification: \$15.77 per hour
Reason: To fill a vacancy

II. NON CERTIFICATED PERSONNEL

(f) **Appointment Part Time Teacher Aide 17.5 hours per week start date through June 26, 2022 (or earlier at the district's discretion)**

Name	Building	Step	Hourly Rate	Reason	Start Date
Jeremy Frank	Lindell School	1	17.09	CSE	4/25/2022
Delphine Esformes	Lindell School	1	17.09	Program	5/11/2022
Luca Salerno	Lindell School	1	17.09	CSE	5/04/2022

3. APPROVAL OF SETTLEMENT AGREEMENT

BE IT RESOLVED, that the Board of Education authorizes and approves the settlement of the litigation commenced by Kim Greengus and Todd Greengus against the Long Beach Public Schools, et al., and approves and ratifies the execution of the Settlement Agreement and General Release setting forth the terms of the settlement. Said Settlement Agreement and General Release was reviewed by the Board of Education in Executive Session;

BE IT FURTHER RESOLVED, that the Board of Education herewith authorizes the Board President to execute said Settlement Agreement and General Release on behalf of the Board.

4. APPROVAL OF AGREEMENT – FRANTZ LAW GROUP

WHEREAS, the Long Beach City School District desires to enter into an agreement with Frantz Law Group, APLC to provide legal services in connection with pursuing claims for damages associated with JUUL and Electronic Cigarette (e-cigarette) litigation, including the preparation and filing of the District's individual action, ("Action") for a fee of twenty five percent (25%) of any monetary settlement or recovery that Attorneys obtain for Client and, provided that such fee will be paid only by money recovered from Defendants.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an agreement between Long Beach City School District and Frantz Law Group, APLC to provide legal services in connection with pursuing claims for damages associated with JUUL and Electronic Cigarette (e-cigarette) litigation.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Assistant Superintendent for Finance and Operations to execute said agreement with Frantz Law Group, APLC on its behalf.

5. APPROVAL OF AGREEMENT – BOCES CHROMEBOOK FINANCE PROJECT #29-808302

WHEREAS, the Board of Education of the Long Beach School District 29-808302 desires to enter into a 3 year contract with the Nassau BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 532 Instructional Technology Services; and

WHEREAS, the Board of Education finds that (i) the use of the Equipment and the District's participation in the Learning Technology Project Planning project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that (ii) the expenses arising under this Agreement constitute expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner;

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Long Beach School District agrees to enter into a contract with the Nassau BOCES for the provision of said services to the District not to exceed \$395,641.68 which is inclusive of related estimated borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period from 7-1-2022 to 6-30-2025.

6. AWARD OF BID #1932-2022 – GENERAL PUMP AND MOTOR REPAIRS AND MAINTENANCE COOPERATIVE BID

WHEREAS, the District placed a legal notice advertising a bid for Pump and Motor Repairs and Maintenance in the official district papers on April 12, 2022 and April 14, 2022, and provided bid documents to IVS, Inc., Pump and Motor and Advanced Pump, Motor & Controls, Inc.; and

WHEREAS, the District, in accordance with Article 5-A of the General Municipal Law, invited bids on the Pump and Motor Repairs and Maintenance which bids were opened publicly on April 27, 2022; and

WHEREAS, IVS, Inc. was the lowest priced responsible bidder, see below, on the Pump and Motor Repairs and Maintenance Bid;

Pump and Motor Repairs and Maintenance BID Opened 4/27/2021 @11:00AM	
Contractor	Bid Amount
IVS, Inc.	\$39.50 per hour
Advanced Pump, Motor & Control, Inc.	\$51.00 per hour
Pump and Motor	\$108 per hour

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that IVS, Inc. was the lowest priced responsible bidder on the Pump and Motor Repairs and Maintenance Bid and approves the award of the Pump and Motor Repairs and Maintenance contract to IVS, Inc., and authorizes the Assistant Superintendent for Finance and Operations to execute said agreement on its behalf.

7. ACCEPTANCE OF DONATIONS

A) JETS DONATION - \$5,000

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation from the New York Jets Football organization of \$5,000 to be used to pay coach stipends.

B) GIFT CARDS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation from Harbor Freight of four (4) gift cards totaling \$700 to purchase technology related items.

C) GYM EQUIPMENT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation from Michelle Beinhacker, a member of the Long Beach community, of an elliptical machine and a treadmill for student use at the high school.

- 8. **SECOND READING OF POLICY #7132 EDUCATION OF STUDENTS IN TEMPORARY HOUSING**
- 9. **SECONDDREADING OF POLICY #8260 TITLE I PARENT AND FAMILY ENGAGEMENT**
- 10. **ADOPTION OF POLICY #8330 REVIEW OF CURRICULA OR INSTRUCTIONAL MATERIALS**
- 11. **PAYMENT OF LEGAL BILLS: LEGAL SERVICES**

A) VOLZ & VIGLIOTTA

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$4,583.33 to Volz & Vigliotta for the monthly retainer for general counsel legal services for the period of June 1, 2022 through June 30, 2022 and \$3,479.10 for general counsel legal services for the period of March 1, 2022 through March 31, 2022; and \$3,458.33 for the monthly retainer for labor counsel legal services for the period June 1, 2022 through June 30, 2022 and \$28.20 for labor counsel legal services for the period of March 7, 2022 through March 31, 2022.

- 12. **ACCEPTANCE OF RECOMMENDATIONS FROM THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND COMMITTEE ON SPECIAL EDUCATION**
- 13. **APPROVAL OF USE OF SCHOOLS APPLICATIONS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools as attached, not to conflict with District events. However, please note that events may have to be modified and/or rescheduled based on building schedule.

APPLICATIONS FOR USE OF SCHOOLS

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Alcoholics Anonymous	AA Meetings	Lido Multipurpose Room and Cafeteria	Saturdays Sept. 10, 2022 – June 17, 2023 8:30am – 12:00pm
City of Long Beach	Community Meeting	West School Cafeteria	Thursday May 19, 2022 6:00pm – 9:00pm

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING

The Board recognizes the unique challenges that face students in temporary housing (i.e., homeless children and youth) and will provide these students with access to the same free and appropriate public education, including public preschool education, as other students, as well as access to educational and other services necessary to be successful in school. The District will ensure that these students are not separated from the mainstream school environment. The Board is also committed to eliminating barriers to the identification, enrollment, attendance, and success of students in temporary housing.

Identification of Students in Temporary Housing

All districts are obligated to affirmatively identify all students in temporary housing. Therefore, the District will determine whether there are students in temporary housing within the District by using a housing questionnaire to determine the nighttime residence of all newly enrolled students and all students whose address changes during the school year. Not all students in temporary housing can be identified through social service agencies or shelters, as children may be sharing the housing of other persons, such as family or friends, due to loss of housing, economic hardship, or other similar reason. For this reason, the District uses a housing questionnaire that asks for a description of the current living arrangements of the child or youth to determine whether the child or youth meets the definition of a homeless child.

In addition to using the housing questionnaire, the District may be notified by the local department of social services (LDSS) (i.e., the social services district) about students in temporary housing, as well as the local runaway and homeless youth shelter, and any other shelters located within District boundaries to ensure all students in temporary housing are properly identified and served.

Definitions

- a) "Feeder school" means:
1. A preschool whose students are entitled to attend a specified elementary school or group of elementary schools upon completion of that preschool;
 2. A school whose students are entitled to attend a specified elementary, middle, intermediate, or high school or group of specified elementary, middle, intermediate, or high schools upon completion of the terminal grade of such school; or
 3. A school that sends its students to a receiving school in a neighboring school district.
- b) "Homeless child" means:
1. A child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child or youth who is:

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- (a) Sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason (sometimes referred to as "doubled-up");
 - (b) Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
 - (c) Abandoned in hospitals;
 - (d) A migratory child who qualifies as homeless under (a), (b), or (c) of this subparagraph or item 2) below; or
 - (e) An unaccompanied youth; or
2. A child or youth who has a primary nighttime location that is:
- (a) A supervised, publicly, or privately operated shelter designed to provide temporary living accommodations, including, but not limited to, shelters operated or approved by the state or LDSS, and residential programs for runaway and homeless youth established in accordance with applicable law; or
 - (b) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.
- c) "Migratory child" means a child or youth who made a qualifying move in the preceding 36 months:
- 1. As a migratory agricultural worker or a migratory fisher; or
 - 2. With, or to join, a parent or spouse who is a migratory agricultural worker or a migratory fisher.
- d) "Preschool" means a publicly funded prekindergarten program or a Head Start program administered by the District and/or services under the Individuals with Disabilities Act administered by the District.
- e) "Receiving school" means:
- 1. A school that enrolls students from a specified or group of preschools, elementary schools, middle schools, intermediate schools, or high schools; or

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

2. A school that enrolls students from a feeder school in a neighboring local educational agency.
- f) "Regional placement plan" means a comprehensive regional approach to the provision of educational placements for homeless children that has been approved by the Commissioner of Education.
- g) "School district of current location" means the public school district within New York State in which the hotel, motel, shelter or other temporary housing arrangement of a homeless child, or the residential program for runaway and homeless youth, is located, which is different from the school district of origin.
- h) "School district of origin" means the school district within New York State in which:
1. The homeless child was attending a public school or preschool on a tuition-free basis or was entitled to attend when circumstances arose that caused the child to become homeless, which is different from the school district of current location;
 2. The child was residing when circumstances arose that caused the child to become homeless if the child was eligible to apply, register, or enroll in public preschool or kindergarten at the time the child became homeless; or
 3. The homeless child has a sibling who attends a school in the school district in which the child was residing when circumstances arose that caused the child to become homeless.
- i) "School of origin" means:
1. The public school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool or a charter school;
 2. The designated receiving school at the next grade level for all feeder schools for a student in temporary housing who completes the final grade level served by the school of origin; and
 3. The public school or preschool in which the child would have been entitled or eligible to attend based on the child's last residence before the circumstances arose which caused the child to become homeless if the child becomes homeless after the child is eligible to apply, register, or enroll in the public preschool or kindergarten or if the child is living with a school-age sibling who attends school in the school district of origin.
- j) "Unaccompanied youth" means a homeless child or youth who is not in the physical custody of a parent or legal guardian.

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SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**The McKinney-Vento Liaison for Students in Temporary Housing**

The District will designate an appropriate staff person, who may also be a coordinator for other federal programs, as the District liaison for students in temporary housing (otherwise referred to as the McKinney-Vento liaison). The District's McKinney-Vento liaison serves as one of the primary contacts between families experiencing homelessness and school staff, district personnel, shelter workers, and other service providers. The McKinney-Vento liaison coordinates services to ensure that homeless children and youth enroll in school and have the opportunity to succeed.

The District's McKinney-Vento liaison must ensure that:

- a) Students in temporary housing are identified by school personnel and through coordination activities with other entities and agencies;
- b) Students in temporary housing enroll in, and have full and equal opportunity to succeed in, the District's schools;
- c) Students in temporary housing and their families receive educational services for which they are eligible, including Head Start programs administered by a local educational agency, Early Head Start, early intervention services under part C of the Individuals with Disabilities Education Act, and other preschool programs administered by the District;
- d) Students and parents in temporary housing receive referrals to health care services, dental services, mental health and substance abuse services, housing services and other appropriate services;
- e) Parents or guardians of students in temporary housing are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- f) Parents and guardians of students in temporary housing, and unaccompanied youth, are fully informed of all transportation services, including transportation to and from the school district of origin and are assisted in accessing transportation services;
- g) Disputes regarding eligibility, school selection, enrollment and/or transportation are mediated in accordance with applicable laws and regulations;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- h) Assistance in commencing an appeal, in accordance with applicable law, of a final determination regarding eligibility, enrollment, school selection, and/or transportation is provided to the student in temporary housing's parent or guardian or the unaccompanied youth;
- i) A record is maintained of all appeals of enrollment, school selection, and transportation;
- j) Public notice of the educational rights of students in temporary housing is posted in locations where these students receive services, such as schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians of students in temporary housing, and unaccompanied youth;
- k) School personnel providing services to students in temporary housing receive professional learning and other support;
- l) Unaccompanied youths:
 - 1. Are enrolled in school;
 - 2. Have opportunities to meet the same challenging state academic standards as the state establishes for other children and youth, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations; and
 - 3. Are informed of their status as independent students under section 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the McKinney-Vento liaison to receive verification of this status for purposes of the Free Application for Federal Student Aid (FAFSA);
- m) School personnel, service providers, advocates working with students in temporary housing, parents and guardians of students in temporary housing, and students in temporary housing are informed of the duties of the McKinney-Vento liaison; and
- n) Assistance with obtaining any necessary immunizations or screenings, or immunization or other required health records is provided to the parents or guardians of the students in temporary housing.

School District and School Designations

A designator will make the initial decision about which school district and school a student in temporary housing will attend. A designator is:

- a) The parent or person in parental relation (guardian) to a student in temporary housing;

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SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- b) The student in temporary housing, together with the McKinney-Vento liaison, in the case of an unaccompanied youth; or
- c) The director of a residential program for runaway and homeless youth, in consultation with the student in temporary housing, where the student is living in that program.

The District will ask the designator to designate one of the following as the school district of attendance for the student in temporary housing:

- a) The school district of current location;
- b) The school district of origin; or
- c) A school district participating in a regional placement plan.

The District will also ask the designator to designate one of the following as the school where a student in temporary housing seeks to attend:

- a) The school of origin; or
- b) Any school that permanent housed children and youth who live in the attendance area in which the child or youth is actually living are eligible to attend, including a preschool.

A student in temporary housing is entitled to attend the schools of the school district of origin without the payment of tuition for the duration of their homelessness and through the remainder of the school year in which the student becomes permanently housed and for one additional year if that year constitutes the student's terminal year in that school building, subject to a best interest determination.

Designation/STAC 202 Form

The District will identify all students in temporary housing, and a designation form will be completed by the designator for all these students and any other student who claims homelessness. Designations must be made on the STAC 202 form provided by the Commissioner.

The appropriate designator must complete the designation form. The District makes designation forms available to a student in temporary housing who seeks admission to school or to the parent or person in parental relation who seeks to enroll the child in school.

The District will provide completed designation forms to the McKinney-Vento liaison immediately, but no later than two business days from the earlier date on which the child or youth either:

- a) Sought enrollment in school; or

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- b) Was placed in a temporary housing facility or residential facility for runaway and homeless youth.

Where a parent or person in parental relation or a child who is neither placed in a temporary housing facility by the LDSS nor housed in a residential program for runaway homeless youth, designates the District as the school district of current location, the District will forward to the State Education Department a completed designation form and a statement of the basis for its determination that the child is a homeless child entitled to attend the District's schools.

Immediate Enrollment and Best Interest Determinations

Upon identification of a child who is in temporary housing and/or receipt of a completed designation/STAC 202 form, the District will:

- a) Immediately review the designation form to ensure that it has been completed and admit the student in temporary housing even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, medical records, immunization records, proof of residency or other documentation and even if the child or youth has missed application deadlines;
- b) Determine whether the designation made by the designator is consistent with the best interests of the student in temporary housing. In making best interests decisions the District will:
 - 1. Presume that keeping the child in the school of origin is in the child's best interest, except when doing so is contrary to the wishes of the parent or guardian (or youth in the case of an unaccompanied youth); and
 - 2. Consider student-centered factors such as the effect of mobility on student achievement, education, health, and safety of the child, giving priority to the wishes of the child's parent or guardian (or the youth, if a homeless unaccompanied youth). If the District determines that it is in the best interest of the student in temporary housing to attend a school other than the school of origin or the designated school, the District will provide the parent or guardian (or youth, if an unaccompanied youth) with a written explanation of its determination, including information about the right to appeal.
- c) Provide the child with access to all of the District's programs, activities and services to the same extent as they are provided to resident students;
- d) Immediately contact the school district where the child's records are located in order to obtain a copy of these records and coordinate the transmittal of records for students with disabilities pursuant to applicable laws and regulations;

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- e) Immediately refer the parent or guardian of the student in temporary housing to the McKinney-Vento liaison who must assist in obtaining necessary immunizations or immunization or medical records if the child or youth needs to obtain immunizations or immunization or medical records;
- f) Forward the STAC 202 form to the Commissioner and the school district of origin, where applicable. In all cases, the District will give a copy of the completed STAC 202 form to the designator and keep a copy of the STAC 202 form for the District's records;
- g) Arrange for transportation in accordance with applicable laws and regulations; and
- h) Arrange for the child to receive free school meals.

Request for Records

Within five days of receipt of a request for school records from a new school, the District will forward, in a manner consistent with state and federal law, a complete copy of the student in temporary housing's records, including, but not limited to, proof of age, academic records, evaluations, immunization records, and guardianship papers, if applicable.

Tuition Reimbursement

The District is eligible to request reimbursement from the State Education Department for the direct costs of educational services to students in temporary housing that are not otherwise reimbursed under special federal programs, when:

- a) The District is either the school district of current location or a school district participating in a regional placement plan;
- b) The District is designated as the school district of attendance; and
- c) The school district of origin for the student in temporary housing is within New York State.

All claims for reimbursement will be made on the STAC 202 form prescribed by the Commissioner of the State Education Department.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

In addition, the District is eligible for reimbursement for the direct costs of educational services, including transportation costs for students who continue enrollment in the District schools after finding permanent housing midyear in a different school district within New York State. In these cases, the District will directly bill the new district where the student permanently resides for all direct costs of educational services, including transportation, that are not otherwise reimbursed under special federal programs.

Transportation Responsibilities

The LDSS is responsible for providing transportation to students in temporary housing, including preschool students and students with disabilities who are eligible for benefits under Social Services Law §350-j and placed in temporary housing arrangements outside their designated districts. Where the LDSS requests that the District provide or arrange for transportation for a student in temporary housing in the circumstances above, the District will provide or arrange for the transportation and directly bill the LDSS so that the district will be fully and promptly reimbursed for the cost of the transportation.

If the District is the designated school district of attendance, the District will provide for the transportation of each student in temporary housing who is living in a residential program for runaway and homeless youth, including if the temporary housing is located outside the school district. The costs for transportation for each student in temporary housing who lives in a residential program for runaway youth and homeless youth located outside of the designated school district will be reimbursed by the State Education Department, to the extent funds are provided for the purpose, with the submission of a Runaway and Homeless Youth Act Transportation Program Form. Where the District provides transportation for a student living in a Runaway and Homeless Youth facility, the District will promptly request reimbursement using the Runaway and Homeless Youth Act Transportation Form.

The District will transport any student in temporary housing to their school of origin, including preschools and charter schools, where it is the designated district of attendance and the student in temporary housing is not entitled to receive transportation from the Department of Social Services.

When the District is designated as the school district of current location for a student in temporary housing and the student does not attend the school of origin, the District will provide transportation on the same basis as it is provided to resident students, unless the local transportation policy represents a barrier to the student's attendance in school.

If the student in temporary housing designates the District as the school district of attendance, transportation will not exceed 50 miles each way, unless the Commissioner determines that it is in the best interest of the child.

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SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

Where the District is designated as the school district of attendance and it has recommended the student in temporary housing attend a summer educational program, the district of attendance will provide transportation services to students in temporary housing for summer educational programs if the lack of transportation poses a barrier to the student's participation in the program.

Where the District is designated as the school district of attendance, it will provide transportation services to students in temporary housing for extracurricular or academic activities when:

- a) The student participates in or would like to participate in an extracurricular or academic activity, including an after-school activity, at the school;
- b) The student meets the eligibility criteria for the activity; and
- c) The lack of transportation poses a barrier to the student's participation in the activity.

Where the District is designated as the school district of attendance, it will provide transportation as described above for the duration of homelessness, unless the LDSS is responsible for providing transportation. After the student becomes permanently housed, the District will provide transportation to the school of origin until the end of the school year and for one additional year if that year constitutes the child's terminal year in the school building.

Where a student in temporary housing must cross state-lines to attend a school of origin, the District will coordinate with the District in the neighboring state to provide transportation services when:

- a) The student is temporarily living in New York State and continues to attend school in a neighboring state; or
- b) The student is temporarily living in a neighboring state and continues to attend school in New York State.

Dispute Resolution Process

The District has established the following procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth:

- a) The District will provide a written explanation, including a statement regarding the right to appeal, to the parent or guardian of a student in temporary housing, or to an unaccompanied youth, if the District determines that the District is not required to either enroll and/or transport the child or youth to the school of origin or a school requested by the parent or guardian or unaccompanied youth, or if there is a disagreement about a child's or youth's status as a homeless child or unaccompanied youth. The written explanation will be in a

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

manner and form understandable to the parent, guardian, or unaccompanied youth and will include a statement regarding the McKinney-Vento liaison's availability to help the parent, guardian, or unaccompanied youth with any appeal and the contact information for the liaison.

- b) The District will immediately enroll the student in the school in which enrollment is sought by the parent or guardian or unaccompanied youth, provide transportation to the school, and will delay for 30 days the implementation of a final determination to decline to either enroll in and/or transport the student in temporary housing to the school of origin or a school requested by the parent or guardian or unaccompanied youth.
- c) If the parent or guardian of a student in temporary housing or unaccompanied youth commences an appeal to the Commissioner within 30 days of such final determination, the student will be permitted to continue to attend the school they are enrolled in at the time of the appeal and/or receive transportation to that school pending the resolution of all available appeals.

The McKinney-Vento Liaison's Dispute Resolution Responsibilities

The District's McKinney-Vento liaison must assist the student in temporary housing's parent or guardian or unaccompanied youth in bringing an appeal to the Commissioner of a final school district decision regarding enrollment, school selection and/or transportation. In the event of a dispute regarding eligibility, enrollment, school selection, and/or transportation, the District's McKinney-Vento liaison will:

- a) Provide the parent or guardian or unaccompanied youth with a copy of the form petition;
- b) Assist the parent or guardian or unaccompanied youth in completing the form petition;
- c) Arrange for the copying of the form petition and supporting documents for the parent or guardian or unaccompanied youth, without cost to the parent or guardian or unaccompanied youth;
- d) Accept service of the form petition and supporting papers on behalf of any District employee or officer named as a party, or the District if it is named as a party, or arrange for service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;
- e) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgment verifying that they have received the form petition and supporting documents, and will either accept service of these documents on behalf of the District

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

employee or officer of District, or effect service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;

- f) Transmit on behalf of the parent or guardian or unaccompanied youth, within five days after the service of, the form petition or any pleading or paper to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- g) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgement verifying that they have received the form petition and supporting documents and will transmit these documents on behalf of the parent, guardian or unaccompanied youth to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- h) Accept service of any subsequent pleadings or papers, including any correspondence related to the appeal, if the parent or guardian or unaccompanied youth so elects. They will also make this correspondence available to the parent or guardian or unaccompanied youth; and
- i) Maintain a record of all appeals of enrollment, school selection, and transportation determinations.

Coordination

The District will coordinate the provision of services described in this policy with local social services agencies, housing providers and other agencies or programs providing services to students in temporary housing and their families, including services and programs funded under the Runaway and Homeless Youth Act.

The District will coordinate with other school districts on inter-district issues, such as transportation or transfer of school records.

The District will coordinate implementation of the above provision of services with the requirements of the Individuals with Disabilities Education Act (IDEA) for students with disabilities.

Coordination with Title I

The District acknowledges that students in temporary housing are eligible for services under Title I, Part A whether or not they live in a Title I school attendance area or meet the academic requirements required of other children. The District will ensure that:

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- a) Title I, Part A funds are set aside as are necessary to provide students in temporary housing, who may have unique needs that differ from their permanently housed peers, with educationally related support services;
- b) Its local plan includes a description of how the plan is coordinated with McKinney-Vento;
- c) Its local plan describes the services provided to students in temporary housing;
- d) Its local plan describes the efforts it made to identify students in temporary housing, including unaccompanied youth, if the District reports that there are no students in temporary housing enrolled in the District. These efforts will include contacting the LDSS or Office of Children and Family Services (OCFS) to verify that there are no students in temporary housing in the District; and
- e) Its housing questionnaire asks about the living arrangements of the child or unaccompanied youth, including asking if they are living in a shelter; with relatives or others due to loss of housing or economic hardship; in an abandoned apartment/building; in a motel/hotel, camping ground, car, train/bus station or other similar situation due to the lack of alternative, adequate housing. Documentation of the District's efforts to identify students in temporary housing will be maintained on file and a copy of the housing questionnaire will also be kept on file.

Reporting Requirements

The District will collect and transmit to the Commissioner of Education, at the time and in the manner as the Commissioner may require, a report containing information as the Commissioner determines is necessary, including the numbers of homeless students, their grade, and their nighttime residence.

Access to Free Meals

The District will provide free meals to all children identified as homeless. They do not have to complete a free or reduced-price meal application. When the McKinney-Vento liaison or a shelter director provides a child's name to the District's school food service office, free school meals will commence immediately.

Removal of Barriers

The District will review and revise its policies that may act as barriers to the identification of students in temporary housing and their enrollment and retention in school, including barriers to enrollment and retention due to outstanding fees or fines, or absences.

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SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**Comparable Services**

The District will provide services to students in temporary housing comparable to those offered to other students in the District, including: transportation services; educational services for which the child or youth meets the relevant criteria, such as services provided under Title I or similar state or local programs; educational programs for students with disabilities; educational programs for English learners; programs in career and technical education; programs for gifted and talented students; and school nutrition programs.

Student Privacy

Information about a student in temporary housing's living situation will be treated as a student education record and will not be deemed to be directory information under the Family Educational Rights and Privacy Act (FERPA). A parent or guardian or unaccompanied youth may consent to the release of a student's address information in the same way they would for other student education records under FERPA.

Training

All school enrollment staff, secretaries, school counselors, school social workers, and principals will be trained on the requirements for enrollment of students in temporary housing. Other staff members including school nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act (ESSA) of 2015, 42 USC § 11431 et seq.
Education Law § 3209
Executive Law Article 19-H
8 NYCRR § 100.2(x)

First Reading: April 12, 2022
Second Reading: May 10, 2022
Adoption Date:

Instruction

SUBJECT: TITLE I PARENT AND FAMILY ENGAGEMENT

Long Beach Public Schools will reach out to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs consistent with the requirements of ESSA Section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. The district will:

- Utilize current technology (Google Forms, Zoom, email, etc.) to connect with and collect feedback from parents.
- Host in-person events (Back to School Night, curriculum exhibitions, informational sessions, etc.) to welcome parents into our buildings.
- Host meetings, when possible, in locations throughout the community that allow for participation from typically under-represented groups.
- Provide paper copies of important documents in the event a family is unable to access digital materials.
- Communicate multiple languages when messaging parents to ensure all families are accessing the necessary information.

Long Beach Public Schools receives Title I, Part A funds. Our goal is to plan and implement effective parent and family involvement activities to improve student academic achievement and school performance. Therefore, Long Beach Public Schools will develop jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy (PFE) and district improvement plan (DIP). The PFE policy and DIP will be reviewed and revised (if necessary) each year in consultation with parents and families in the school district.

Long Beach Public Schools will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the district, in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with

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Instruction

SUBJECT: TITLE I PARENT AND FAMILY ENGAGEMENT (Cont'd.)

employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education. The district has built strong partnerships with our community organizations and representatives are invited to participate in our district committees. District committees are geared towards instruction, curriculum, technology, student supports, wellness, inclusivity, engagement, and academic achievement. District committee work involves parents, students, community members, and staff. The district has created an Alumni Association that provides input and support regarding decisions as well.

Long Beach Public Schools will coordinate and integrate parent and family engagement strategies under Title I, Part A, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. The district hosts parent academies, parenting classes, and events such as Parent Cafes to help answer questions and build connections. Resources are provided primarily through the district website www.lbeach.org, as well as through email and text correspondence. Partnerships with new families are established through transition nights, school tours, and new parent information sessions. These events establish connections and help students and families “acclimate” to the school.

Long Beach Public Schools will design evidence-based strategies for more effective parental involvement, and will revise, as necessary, the parent and family engagement policies. Parents have regular opportunities to give policy input through Board of Education meetings, as well as through other parent-school opportunities discussed previously. The district will partner with community organizations that specialize in certain areas when developing related programs for parents and students.

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Long Beach Public Schools will:

- Provide assistance to parents in understanding such topics as the challenging NYS academic standards, State and local academic assessments, the requirements of the parent and family engagement program, and how to monitor a child’s progress and work with educators to

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Instruction

SUBJECT: TITLE I PARENT AND FAMILY ENGAGEMENT (Cont'd.)

improve the achievement of their children. This can be accomplished by the district through parent-teacher conferences, resources provided in hard-copy, online and in multiple languages. In addition, the district will provide adult education opportunities and parent support workshops (e.g. launching new curriculum initiatives, Teacher's College Demo Night, Ready Math Showcase).

- Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement. The district will provide parent information nights (e.g. How to use Google Apps for Education, How to access online grades and reports, Learning the Student Management System, Unpacking the Next Generation Learning Standards, etc.).
- Educate teachers, specialized instructional support personnel, principals and school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. The district will accomplish this goal through our regular professional development opportunities for staff.
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. All correspondence from the district and schools will be sent in multiple languages based on the needs of student groups and families. The district has incorporated the use of translation services and devices to better communicate with families on the phone and in-person.

Title I of the Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by Every Student Succeeds Act (ESSA) of 2015
20 USC §§ 6318 and 6321
34 CFR Parts 74-86, 97-99, and 200

First Reading: April 12, 2022
Second Reading: May 10, 2022
Adoption:

Instruction

SUBJECT: REVIEW OF CURRICULA OR INSTRUCTIONAL MATERIALS

All complaints concerning textbooks, library books and other instructional material shall be submitted to the Assistant Superintendent for Curriculum and Instruction. The Superintendent shall promulgate regulations establishing a complaint procedure which shall include:

1. an opportunity for an informal conference with the complainant;
2. the submission of formal written complaints;
3. the formation of an instructional material review committee. The committee shall make recommendations to the Superintendent concerning the disposition of any complaint;
4. a decision by the Superintendent; and
5. an appeal to the Board. The decision of the Board shall be final.

Adoption date: April 24, 1990

First Reading of Amended: March 8, 2022

Second Reading of Amended: April 12, 2022

Adoption of Amended: May 10, 2022